

Fuquay-Varina High School

Student Handbook 2009-2010

**201 Bengal Boulevard
Fuquay-Varina, North Carolina 27526-1603**

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This handbook belongs to:

Name _____

Address _____

City/State _____

Phone _____ **Homeroom** _____

Fall Term

Course	Teacher	Room

Spring Term

Course	Teacher	Room

FVHS MISSION STATEMENT: The central mission of Fuquay Varina High School is to foster student learning where success is the only option.

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PRINCIPAL'S MESSAGE

August, 2009

Edward S. McFarland, Principal

Welcome to Fuquay-Varina High School! You are receiving this 2009-2010 Student Planner because we believe that students are most successful when they know what is expected, when they understand how to organize, study, and make good use of their time.

Fuquay-Varina High School has an excellent tradition of student scholarship and citizenship. Student initiative and responsibility, a knowledgeable and caring staff, and a supportive community make our high school outstanding in academics, arts, workforce development, athletics, and extra-curricular activities. Students experience success when they are committed to staying in school, maintaining good attendance, preparing for class, and participating in school activities.

The Fuquay-Varina High School staff hopes that you will take advantage of every opportunity available to make your high school years most enjoyable and productive.

HAVE A GREAT YEAR!

ADMINISTRATION

Edward S. McFarland	Principal
Vera Confer	Assistant Principal
John Enns	Assistant Principal
Teresa James	Assistant Principal
Robert King	Assistant Principal
Sherrill Stanley	Assistant Principal Instruction
Rob Morrison	Director Keystone Center

2009-2010 DAILY BELL SCHEDULE

Regular Schedule: Monday, Tuesday, Thursday, Friday

A		B	
Period	Time	Period	Time
1	7:25 - 8:56	1	7:25 - 8:56
2	9:02 - 10:33	2	9:02 - 10:33
L	10:39 - 11:13	3	10:39 - 12:10
3	11:19 - 12:50	L	12:16 - 12:50
4	12:56 - 2:28	4	12:56 - 2:28

Wednesdays, Early Release Day

A		B	
Period	Time	Period	Time
1	7:25 - 8:41	1	7:25 - 8:41
2	8:47 - 10:03	2	8:47 - 10:03
L	10:09 - 10:43	3	10:09 - 11:25
3	10:49 - 12:05	L	11:31 - 12:05
4	12:11 - 1:28	4	12:11 - 1:28

Advisory Day: 30 minutes, after 1st Period

A		B	
Period	Time	Period	Time
1	7:25 - 8:33	1	7:25 - 8:33
30 minute Advisory 8:39 - 9:09			
2	9:15 - 10:24	2	9:15 - 10:24
L	10:30 - 11:05	3	10:30 - 11:38
3	11:11 - 12:19	L	11:44 - 12:19
4	12:25 - 1:28	4	12:25 - 1:28

**Advisory Day: 10 minutes after 1st period
when announced**

A		B	
Period	Time	Period	Time
1	7:25 – 8:38	1	7:25 – 8:38
10 min Advisory			
		8:44 – 8:54	
2	9:00 – 10:14	2	9:00 – 10:14
L	10:19 – 10:54	3	10:19 – 11:32
3	11:00 – 12:13	L	11:38 – 12:13
4	12:19 – 1:28	4	12:19 – 1:28

Early Release Day: For Professional Development

**9/23/09 10/21/09 12/2/09
2/3/10 3/10/10 4/21,10**

Period	Time	Period	Time
1	7:25 – 8:14	3	9:16 – 10:05
2	8:20 – 9:10	4	10:11 – 11:00

**STUDENT CALENDAR
1st Term**

Labor Day	September 7, 2009
Early Release Day	September 23, 2009
Teacher Workday	September 28, 2009
Early Release Day	October 21, 2009
1 st Quarter Ends	October 29, 2009
Teacher Work Day	October 30, 2009
Report Cards Issued	November 5, 2009
Veterans' Day	November 11, 2009
Thanksgiving Break *	November 25-27, 2009
Early Release Day	December 2, 2009
Winter Break *	December 21- Jan.1, 2010
Martin Luther King	January 18, 2010
FINAL EXAMS	January 15-22, 2010
2 nd Quarter Ends	January 22, 2010

*Inclement Weather Make-Up Days

**STUDENT CALENDAR
2nd Term**

Teacher Work Day	January 25, 2010
Report Cards Issued	January 29, 2010
Early Release Day	February 3, 2010
Teacher Workday *	February 15, 2010
Early Release Day	March 10, 2010
3 rd Quarter Ends	March 26, 2010
Spring Break *	March 29-April 2, 2010
Teacher Workday	April 5, 2010
Report Cards Issued	April 9, 2010
Early Release Day	April 21, 2010
Memorial Day *	May 31, 2010
FINAL EXAMS	June 3-9, 2010
Last Day of School	June 9, 2010
Weather Makeup Day*	June 10, 2010
Final Report Cards	June 18, 2010

* Inclement Weather Make-Up Days

EXPECTATIONS FOR STUDENTS

This handbook lists some important regulations and expectations that apply to any student who is on school property, who is in attendance at school, or who is at any school-sponsored activity. These expectations are condensed from the policies of the school system and Fuquay-Varina High School, which all students are responsible for knowing and following.

Students are expected to develop self-discipline as a part of their high school education and to keep themselves and their parents/guardians informed about all obligations, responsibilities, and opportunities. Minimal expectations include reading, knowing, understanding, and following all rules and regulations in this handbook. Students are also required to keep this handbook in their possession at all times for reference and for use as a Hall Pass. Students are also expected to read, listen to, and follow all instructions publicized and distributed in or by the school. These may take the form of announcements

directly from the school staff printed in the Daily Bulletin, delivered over the public address system, through the school television broadcast system, or through classes, homeroom, class meetings, or postings, or bulletins around the campus, newsletters and special documents mailed to students' homes.

Students are further expected and required to meet all individual obligations punctually. Such obligations include, but are not necessarily limited to the following: meeting all academic requirements, meeting the requirements of all extracurricular groups in which a student participates, and meeting all financial obligations (fees, damages, any class or organization dues, etc.). Any students who fail to punctually meet their obligations as noted above face the loss of associated privileges or the loss of general student privileges such as parking permits, participation in school programs or special events, off-campus permits, etc.

NOTE: The School reserves the right to limit, alter, or prohibit a student's participation in any and all school related functions, activities, clubs, elections, etc., based on the student's behavior and/or academic performance.

FUQUAY-VARINA HIGH SCHOOL RULES

Student Attendance

Attendance in school is central to educational achievement and school success. School attendance is required by state law for all children between the ages of seven (7) and sixteen (16). Parents must ensure that students attend and remain in school daily.

The principal must assure adherence to attendance rules and regulations and notify parents of their responsibility under the compulsory attendance law. The teacher must monitor and report student absences on a daily and class basis and follow all rules and regulations concerning attendance.

NOTE: All Absences – Excused or Unexcused – Are Part of the Student's Permanent Record.

To be counted present a student must be in attendance at least one-half of the student school day. This shall include attendance at official school activities at a place other than school with the approval of the principal. A student shall be in his/her assigned area at the beginning of the school day and the beginning of each class or be recorded as tardy.

To be counted present:

1. A student must be in attendance at least two periods of the school day.
2. A student must be present at least 45 minutes of a 90 minute class period.
3. A student must be present at least 23 minutes of a 45 minute class period.

A student absence is EXCUSED in the following exist:

1. Illness or injury which makes the student physically unable to attend school
2. Quarantine as ordered the State Board of Health or Wake County Health Department.
3. Death in family
4. Medical, dental or other appointments with a health care provider for the student or for a child for whom the student is a custodial parent. (Proof of visit is required)
5. Court when a student is under subpoena.
6. Religious observance as suggested by the religion of the student or the student's parents.
7. Participation in a valid educational opportunity, such as travel with prior approval as documented on the "Request for Excused Absence for Educational Reasons."
8. A catastrophic event or natural disaster.

Religious observance and educational opportunity require approval in advance. Form 1710 must be completed and submitted in advance to apply for approval of an excused absence for an educational opportunity. NOTE: up to 3 days only may be approved by the Principal. The days requested are still recorded as absences and count toward exam exemptions for Seniors.

Absences not classified as excused delineated above are unexcused. The student is responsible for submitting a note signed by the parent citing the reason for an absence to the principal's designee within 2 days of the student's return to school. Failure to comply with the above will result in the absence being unexcused,

Parent Notification: The principal's designee will notify parents when a student has accumulated the following absences from individual classes at 3 days, 5 days, and 7 days in a semester long course. The principal's designee will notify parents when a student has accumulated the following absences from individual classes at 5 days, 7 days, and 15 days in a year long course.

Make Up Work: Excessive absences will have serious academic consequences and may result in class or grade level failure.

For all absences, the student shall make up all work in a timely manner at the convenience of the teacher. The make up work may be specific material missed by the student, reinforcement, or enrichment

Absences are considered excessive when students exceed 7 days in a semester class or 15 in a year long class. Students must demonstrate mastery of material in a class based on a teacher's evaluation of student learning on the following criteria:

1. Knowledge of the curriculum of the class as defined by the North Carolina Standard Course of Study.
2. Prompt and successful completion of coursework the student missed while absent. This may include after school or lunch time study sessions with a teacher.

Student (Unexcused) Absences:

1. Unexcused absences will be treated as a discipline matter

2. Absences for which notes have not been submitted within 2 days of the student's return to school will be counted as an unexcused absence.
3. Credit or make up work following an unexcused absence will be determined by the teacher.

Students who exceed 10 absences: excused or unexcused, in a full-credit course will receive a grade not higher than 60 (FF). If the earned grade is lower than 60, the student will receive the actual earned grade.

To avoid the 60 (FF) penalty, students may make-up the time missed, due to **excused** absences only, at a time and place determined by the teacher. Excused absence make-up time must be completed on a minute-for-minute basis and must be entirely cleared before the course final exam is scheduled to be administered.

No hearings or appeals for excessive absences, whether excused or unexcused or a combination of both will be considered.

Students who skip, or otherwise fail to attend all scheduled classes regularly are possibly subject to immediate disciplinary action.

Attendance Medical Waiver/ Chronic Illness: Students with an extended medical condition must have the Medical Waiver form completed by their physician and on file with the school within 1 week of diagnosis. The Attendance Medical Waiver form is available through Student Services. See Student Services for more detailed information.

Submission of the medical waiver does not guarantee the absences will be excused. The approval for excused absences will be determined by the Principal/designee upon review of submitted documentation. Parents and student will be notified of the status of the medical waiver within 1 week of submitting the form.

Students are expected to make up ALL assignments missed due to absences related to the attendance medical waiver.

Attendance For Seniors and Exam Exemptions

Seniors:

- with a cumulative course grade average of A and not more than 3 excused absences and NO suspensions or
- A cumulative course grade average of B and not more than 2 excused absences and NO suspensions

will not be required to take the final exam in that class, unless the final exam is the state-mandated End-of-Course exam or VoCats Exam.

NOTE: Any unexcused absence in a class will result in a Senior having to take the Final Exam in that class.

A College Visitation Day is excused when the Senior provides the prior approval form 1710 and proper documentation of the visit. However, the day(s) absent for a college visit are still recorded as absences and count toward exam exemptions for Seniors.

An **Attendance Medical Waiver** does **NOT** exempt a Senior from the final exams. It is Fuquay Varina High School policy that if the Senior is absent more than 3 days, they are required to take their final exams.

The school reserves the right to require a student to sit for final exams.

Tardiness

The term "tardy" will be defined as being late to school, class or an activity, with or without permission of parent/guardian.

It is critically important to remember that FVHS students are expected to arrive on time to school and to all

classes everyday. Students who are tardy to school or class face a full range of disciplinary consequences. (see pg. 11 for consequences)

1. Students who arrive after 7:25 am or who leave before 2:28 pm must check in or out at the Attendance Office or face disciplinary action. Students who are 20 or more minutes late to class without a valid note, stating the reason(s) may be counted absent.
2. Students out of class must be in possession of a valid hall pass or face disciplinary action for skipping class.
3. Students who use their off-campus lunch permit are required to return to the campus each day; failure to do so regardless of the reason, may result in revocation of the off-campus lunch permit.

Excuses for tardiness to school are issued only for students tardy due to being a passenger on a late bus.

Tardy Sweeps

It is important for students and parents to be aware of the Tardy Policy for Fuquay-Varina High School. Late arrivals disrupt the learning atmosphere for all students in a classroom. On random days Fuquay-Varina High staff will be conducting tardy sweeps. Students are expected to comply with the Tardy Policy everyday of the school year. Students who are in violation of the Tardy Policy will be subject to consequences, which will be consistently and equitably enforced by all teachers and administrators.

Any student out of class without a valid pass from a teacher, will immediately be directed to an administrator. The administrator will review the student's tardy record and apply consequences according to the chart below.

Number of Late Arrivals or Tardy to Class	Tardy Consequences
1st tardy referral	Warning
2 nd tardy referral	Warning
3rd tardy referral	After School Detention (ASD) one day to begin the next day.
4th tardy referral	ASD (2 days) to begin the next day
5th tardy referral	ASD (3 days) to begin the next day and/or loss of off-campus lunch privileges. Conference with Administrator; Parent contact
6th tardy referral	ASD (4 days) to begin the next day and/loss of off-campus lunch privileges. Conference with Administrator; Parent contact.
7th tardy referral or more	Out of School Suspension assigned for the following day and Conference with Administrator; Parent contact.

Student Dress @ Fuquay-Varina High School

All students at FVHS are expected to be groomed and to dress appropriately. It should be in accordance with the dress code policy adopted by the Wake County Board of Education (6410.1).

In addition to complying with board policy on student dress, all students at Fuquay-Varina High School are required to wear shoes or footgear at all times on campus. The prohibited "head covering of any kind" applies to males and females which includes any type of headgear, inclusive but not limited to: baseball caps, scarves, bandanas, "do-rags"., headbands, etc. The following examples are considered automatic violations: masks or any garment which covers the face including sunglasses, pants not supported at the waist, and revealing

clothing such as tank tops, mesh or lace clothing, spandex/biker shorts, halter tops, tops with spaghetti straps, female tops that are too revealing and any clothing considered inappropriate by the staff. Skirts and shorts should be no shorter than a 4 finger lengths from the kneecap. Students in violation of this policy can expect to be sent home for appropriate clothing; repeat offenders face a full range of disciplinary measures. With ever-changing styles, additional guidelines may be established to help maintain high standards of dress. The standards of dress are provided so as not to be distracting to the teaching and learning process.

Student Behavior

No society or organization can endure without reasonable rules and regulations that govern the behavior of the individuals, students or participants. Therefore, actions or behaviors which interrupt or interfere with the orderly conduct of school activities are prohibited, including provocative dress, possession or distribution of obscene literature and illustrations, verbal abuse and disrespect, gambling, fighting or assault, indecent overly-affectionate behavior, and any unsafe or unsanitary behavior.

The following items are unauthorized and possession is prohibited on the campus at any time: guns, facsimiles of guns (toys), knives, canes, chains, firecrackers, or any similar devices, smoke or stink bombs, tobacco products, drugs, alcohol, counterfeit drugs, drug paraphernalia, or any controlled substances. This list is not conclusive. Several other items not listed, could be deemed "unsafe" in a school setting.

Violation of any of the rules in this handbook may result in short-term or long-term suspension, depending upon the severity of the offense.

Student Conduct in Cafeteria – Food & Drink Rules

- 1.** Students may bring a lunch from home, but may not bring food or drink in containers from commercial establishments onto the school campus or school buses. Glass containers are not allowed on the school campus.
- 2.** Food or drinks are not allowed to be removed from the cafeteria.
- 3.** Food and drink are not to be consumed in classrooms.
- 4.** Students are to remove trays and waste products from tables when they finish eating. Tables and the floor area are to be left clean. Those who do not will be required to clean the cafeteria.
- 5.** Students may not sell candy or other food items on the school campus for personal gain or for any other reason without permission from the principal.
- 6.** The drink and snack machines on the campus are not available during the school day. Do not attempt to enter the cafeteria at any time except during regular serving times for lunch.
- 7.** Any food item on a cafeteria serving line touched by a student is considered to be purchased. Students are required to purchase every food item they touch.

Campus “Off Limits” Areas

Students will be assigned After-School Detention (ASD) immediately for being in any off-limits area. This penalty may be assigned without any warnings. During lunch periods, all areas of the campus are off-limits *except* the cafeteria, restrooms in the main lobby, Courtyard A and Media Center.

The main gym lobby may be open to students during inclement weather. Faculty lounges and copier rooms are off-limits at all times. The service road behind the North Wing and near the tennis courts is off-limits at all times to all vehicles except service and emergency vehicles.

Campus Loitering

Students must depart the campus no later than 2:45 pm daily unless they are involved in an organized school activity and working under the direct and continuous supervision of a staff

member. When staying after school, students are to arrange for pickup at the front entrance only and are to set a specific time with parents when they will be ready. Students who are still on campus at 2:45 pm and not in a supervised activity will report to Study Hall in the Cafeteria –dismissal will be 3:30 pm. Students who are loitering thirty minutes or more may be considered trespassing and subject to disciplinary action.

Campus Parking Regulations

Seniors and Juniors are permitted to apply for parking privileges on the campus. Student parking is allowed only in assigned spaces.

Parking Permit application are done through the student's SPAN account.

Student parking on the campus is a privilege and the school retains the authority to revoke, suspend, or decline to issue campus parking permits for violation of school rules and traffic regulations. The school is also responsible for notifying law enforcement authorities of violations of the law occurring on the campus involving the operation of motor vehicles.

All motor vehicles parked on the campus must be registered with the school and must display a current parking permit hanging from the rear-view mirror.

Telephones

Students are not allowed to use office telephones except in emergencies. Any student who becomes ill and needs to check out of school must do so at the Attendance Office; parents/guardians are to be contacted by school officials; not by students. Cell phones may only be used after 2:28 pm.

Tobacco Use

No student is permitted to possess or use any tobacco product on the Fuquay-Varina High School campus at any time or at any student activity at any time, whether on or off the Fuquay-Varina High School campus. (WCPSS Policy #6460)

Trespassing (see WCPSS Policy 6440)

All students are cautioned not to go onto the property of any of the neighbors of the FVHS campus. Most of the persons who own property adjoining FVHS have made specific requests that FVHS students be warned not to come onto their property. Most have also indicated that they are prepared to charge students who do so with trespassing and several have posted signs to that effect. Students are reminded to use the public streets and rights-of-way when approaching or leaving the FVHS campus. Also, students who park in public areas in the nearby business community are reminded to obey all regulations regarding parking, littering, and loitering. The Town of Fuquay-Varina is prepared to enforce these regulations.

Student Identification Badges

All students at FVHS are required to have identification badges provided by the school at all times on the campus during the regular school day, while on school buses and at other specified school events. Student identification badges may also be required to be shown to gain admittance or reduced price admission to certain school events or activities. They may also be encoded for use as other types of passes required of students for certain programs or privileges. Badges may not be altered in a manner that obscures or changes any identifying information. If the ID badge is lost, a replacement badge is available for a fee of \$5.00 (\$10.00 for an ID/Lunch Pass).

Student/Parent Access Network (SPAN)

The SPAN system is designed to give students and parents at WCPSS **high schools** up-to-the-minute access to their electronic records, including schedules, attendance, and grades. Parents and students may view additional information such as discipline records, fines and fees, locker and parking information, textbook and media center activity, and progress towards graduation, as well as academic progress reports for current classes. More information and application forms are available on-line at www.wcps.net/span or through FVHS Student Services.

Technology Acceptable Use Policy (AUP)

Students at FVHS may have access privileges to e-mail and the Internet as well as access to networked resources at FVHS. These privileges are made available by Wake County Public Schools so students can access materials to further educational goals and objectives. Through their access privileges, students may find ways to access other materials as well. Each family has the right to decide to deny access. Users of the FVHS computer network, the Internet and WCPSS e-mail are expected to abide by the generally accepted rules of network etiquette. The following are specifically **not** permitted:

- Accessing, producing, posting, sending, or displaying material that is offensive in nature. This includes obscene, discriminating, profane, lewd, vulgar, rude, inflammatory, threatening, disrespectful, or sexually suggestive language or images, including images of exposed private body parts.
- Using another's ID or password.
- Attempting to damage computers, computer systems, software, or computer networks.
- Plagiarizing or infringing copyrights of works found on the Internet.
- Illegal use of data in folders or work files.
- Intentionally wasting limited resources. This includes distributing mass e-mail messages, participating in chain letters, creating and/or participating in unauthorized newsgroups, and storing files on file servers without proper authorization.
- Employing the network for commercial purposes.
- Using the system for political lobbying.
- Posting personal or private information about self or other people on the Internet.
- Arranging or agreeing to meet with someone you have met on-line.

Attempting to gain unauthorized access to the FVHS/WCPSS network, or to any other network from the FVHS/WCPSS network or from any FVHS/WCPSS computer.

- Engaging in any illegal acts, or violence. This includes pornography and hate literature.
 - Posting information that could be disrupting, cause damage, or endanger students or staff.
 - Posting false or defamatory information about a person or organization.
 - Downloading files without prior approval from supervising staff.
 - Accessing chat-rooms unless assigned by your teacher for a valid educational purpose.

****Loss of network privileges are not limited to the examples given above. Any breach of network etiquette and use of the network that are not educationally sound will be addressed with the possibility of loss of network privileges, and/or may result in disciplinary action.**

The use of the FVHS network, the Internet and e-mail is a privilege. Students granted the privilege to use these resources have the responsibility to use them properly. The faculty and staff members of FVHS may request that the principal deny, revoke or suspend specific user privileges for improper use in accordance with the AUP violation procedures. In the event a student engages in any of the above activities, their access privileges will be revoked, and other disciplinary measures may result as well.

Be advised that loss of network privileges may have a negative impact on a student's ability to complete course assignments. A student with revoked privileges may be assigned alternate non-technology assignments by the teacher. Loss of technology privileges may make it impossible to pass technology-based classes since, for many assignments, there are no valid alternatives.

Security on any computer system is a high priority. Any user identified as a security risk or having a history of problems with other computer systems may be denied access. Any student who believes that he/she can identify a security problem on the network must notify a system administrator immediately and not share the problem with any other user.

Limitation of Liability

FVHS and WCPSS make no guarantee that the functions or the services provided by or through the FVHS and WCPSS networks will be error-free or without defect. FVHS and WCPSS will not be responsible for any damage you may suffer, including, but not limited to loss of data or interruptions of service. FVHS and WCPSS are not responsible for the accuracy or quality of the information obtained through or stored on the system. FVHS and WCPSS will not be responsible for financial obligations arising through the unauthorized use of the system.

***** Any AUP violations may result in additional disciplinary action in accordance with WCPSS Code of Student Conduct and state and federal law. Any extreme violation will result in termination of networking privileges for the remainder of the school year and may result in long-term-suspension from the school.**

GENERAL INFORMATION FOR FVHS**Class Dues**

Class dues have become a standard practice for classes at Fuquay-Varina High School. Class dues help each class pay for homecoming week activities such as the building of floats, and special class events as the prom and graduation activities.

Each class has chosen to assess themselves a modest fee for class dues currently \$20.00 to fund their class activities. The school has agreed to help each class with the equitable collection of class dues by withholding school privileges (parking, off-campus lunch, prom admittance, etc.) from students who have not paid their dues. In this arrangement, each class has been assigned an account kept in our local school funds, and expenses for the class are paid from this account upon the approval of the class officers and their sponsor. In this manner, classes may purchase supplies and otherwise plan effectively for their activities.

Class dues payments are due and payable to the school bookkeeper at the beginning of the year; dues not paid by the end of each year are subject to an additional \$5.00 late fee.

NOTE: The amount of dues/fees owed by the student is now available on the student's computer SPAN account

Deliveries/Gifts

Deliveries of gifts in any form to students during the school day are not permitted. If deliveries for students should be made to the school, the delivery will be held until after the end of the school day when the student may be contacted. Classes will not be interrupted to notify students of deliveries.

Driver Permit/License Information

Driver Eligibility Certificates: State law requires specific procedures regarding how students obtain and retain their driver's permit and license. Students must have a Driving

Eligibility Certificate in order to receive a North Carolina driver's permit or license. The Division of Motor Vehicles will not issue a driver's permit or license without a Driving Eligibility Certificate. This new legislation applies to all North Carolina students under the age of 18 who are eligible for a driving permit or license. The Driving Eligibility Certificate is a printed document issued by the school principal/designee and certifies that the student has demonstrated adequate progress in school.

- 1. To receive a Driving Eligibility Certificate (DEC Form):** a student must maintain adequate academic progress. This is defined as passing at least 3 out of 4 courses (5 out of 6 classes if in Freshman Seminar or taking an additional on-line course) per school term. Driving Eligibility Certificates will not be issued to students who have not achieved this level of academic progress. A school term is defined as August-January or January-June. Mid-term grades in October or March cannot be used.

Driving Eligibility Certificates DEC forms are available in the main office and are valid for 30 days once signed and sealed by the school designee.

In order to receive a completed DEC form with school seal, the student must bring to the main office, the:

- parent signed DEC Form
- certified birth certificate or passport
- Driver's Education Certificate
- School report card with the first or second term FINAL grades

- 2. Inadequate Academic Progress:** Students who have received a NC Driver's permit or license but did not maintain the required level of academic progress (based on January or June's Report Card) will be reported to the Division of Motor Vehicles. Fuquay Varina High School will notify the student/parents by mail of the student's inadequate progress. The student/parent will then receive by mail from the Department of Motor Vehicles notification to surrender the permit or license.

If a student's permit or license is revoked, a new Driving Eligibility Certificate will be issued when the student regains eligibility status.

- 3. Dropping Out of School:** By state law, students, under 18 years of age, who drop out of school will have their permit or license revoked. Fuquay Varina High School will notify the student/parents by mail of the student's drop out status. The student/parent will then receive by mail from the Department of Motor Vehicles notification to surrender the permit or license.

Lose Control, Lose Your License

The State of North Carolina has established legislation, effective July 1, 2000, requiring that a student's driving permit or license be revoked for one year if a student is given a suspension for

more than 10 consecutive days or an assignment to an alternative educational setting for more than 10 consecutive days for one of the following reasons:

- 1.** The possession or sale of an alcoholic beverage or an illegal controlled substance.
- 2.** The possession or use on school property of a weapon or firearm that resulted in disciplinary action under G.S. 115C-391 (dl) or that could have resulted in that disciplinary action if the conduct had occurred in a public school.
- 3.** The physical assault on a teacher or other school personnel on school property. School property is the physical premises of the school, school buses, or other vehicles under the school's control or contract and that are used to transport students, and school-sponsored or school-related activities that occur on or off the physical premises of the school.

Students who are at least 14 years old or who are rising 8th graders on or after July 1, 2000, are subject to this law. Students who are 18 years old cannot be charged under this law.

Under the "Lose Control, Lose Your License Law", it is possible for a student to have his/her license suspended as a 17½ year old. When the student reaches 18 years of age, the student may have the driver's license re-instated if he/she has demonstrated and documented exemplary behavior.

A student can be eligible for a Driver's Eligibility Certificate after a six-month period for displaying exemplary student behavior. The school principal or designee shall issue a Driving Eligibility Certificate to the student under the following conditions:

- 1.** The student has returned to school or has been placed in an alternative educational setting and has displayed exemplary student behavior.
- 2.** The student has successfully completed a drug or alcohol treatment-counseling program for a drug-related suspension and has demonstrated exemplary behavior.

Exemplary student behavior is defined as the student having no further incident of misconduct where expulsion, suspension, or an assignment to an alternative educational setting is required. Students found in violation of local school board policies addressing related behaviors would not qualify for having exemplary behavior.

Emergency Drills

You will find listed below all of the emergency drills our school will do in order to prepare for an emergency. The Harris Nuclear Plant drill is only done every three years.

Fire Drills-State law requires a fire drill be conducted during the first week of school and thereafter at least one fire drill each month.

Tornado Preparedness Drill-the North Carolina Division of Emergency Management and National Weather Service mandates that all schools develop tornado preparedness plans and drills. School officials have a plan for rapid notification of tornado watches and warnings to every school, either by radio or telephone. All schools have been inspected and tornado shelter areas designated.

Lock Down Drill- School staff and law enforcement are working to keep students and school campuses safe. A Lock Down Drill will be conducted during the school year so that faculty, students, and our community are familiar with Lock Down Procedures.

Schools may go into lockdown after conferring with WCPSS Security staff and/or local law enforcement. When law enforcement officials determine events they are investigating in the community near a school warrant, they notify WCPSS Security staff and the school and may recommend a lockdown.

Levels of Lockdown:

1. Community lockdown

- Exterior doors of the school are locked
- No one is allowed to enter or exit the building until the all-clear announcement is given

- The school operates "business as usual" with the exception of no outside activities.

2. Code Red lockdown

- Used when an intruder is thought to be on campus
- Exterior doors of the school are locked
- No one is allowed to enter or exit the building until the all-clear announcement is given
- Classroom doors are locked, lights are turned off and students are moved to a safe place within their classroom.

Emergency Preparedness-Harris Nuclear Plant Student Safety Information-The Wake County Public School System in cooperation with Wake County Emergency Management and Progress Energy, have established an emergency plan for students that attend schools within a ten mile area around the Harris Plant. As a part of this emergency plan, our school will relocate to Garner High School. Garner High School is located at 2101 Spring Drive, Garner, NC.

In case of an emergency at the Harris Plant and mandatory evacuation to Garner High School, **parents/guardians should not come to the school to pick up students.** Students will be cared for and transported to Garner High School by the Wake County Public School System Transportation Department. Students who drive their personal vehicles will also ride the bus. They MAY NOT drive their own personal vehicles. **Parents/guardians should listen to local radio and television stations to receive information about whether students have been relocated.**

If relocation occurs, parents/guardians may:

1. Pick up students at Garner High School and stay at a reception center for the sub-zone in which they live (refer to safety information brochures received in your home for sub-zone and reception center locations).; **or**

2. Pick students up at Garner High School and stay somewhere else more than 10 miles from the Harris Plant.

Students will be cared for at Garner High School by school and county officials until parents/guardians arrive.

At a Relocation School:

- 1.** Students will sign in.
- 2.** Students will be given food and other things they might need.
- 3.** Students that require medication should bring the medication with them to the Relocation School.

Parents/guardians of students who live within 10 miles of the Harris Plant have received additional safety information about the Plant at home. Please review all of this information. It is important families develop a plan now so students and their parents/guardians will know what to do to be safe during an emergency at the Harris Plant.

ADDITIONAL SAFETY INFORMATION IS AVAILABLE FROM PROGRESS ENERGY'S HARRIS PLANT OR FROM THE WAKE COUNTY EMERGENCY MANAGEMENT OFFICE.

Medical Emergencies

In order to be contacted promptly in the event of a medical emergency involving their child, parents must provide the school with a reliable method of contact. In the event of a medical emergency, and if a parent cannot be reached, emergency medical services (EMS) will be contacted to assess and possibly transport the child to a hospital. Parents will be responsible for any and all charges associated with these services. When in doubt about the severity of a particular situation, school officials will contact EMS.

Messages

Classes will not be interrupted to deliver messages to students except in emergencies.

Posting Information

Only posters pertaining to school-related and approved activities will be posted on campus and in the buildings. Students must present all signs, posters, and/or decorations to their sponsor or advisor who will, in turn, present them to the appropriate administrator for final approval before posting. All posters/signs must be displayed on the designated bulletin boards or bricked area near the staircases, NOT on glass, doors, or painted surfaces. All items shall be removed after the event has taken place. Students who do not abide by these procedures will be subject to disciplinary action.

Student Accident and Dental Insurance

The school system does not provide student accident insurance, but student accident insurance is available to students on a voluntary basis. The premium is a one-time annual payment which is not prorated and is paid by the parent or guardian. Coverage under the school-time plan begins with premium payment and continues until the last day of the school term; under the 24-hour plan, coverage continues through the summer until school reopens or for 12 months, whichever is less. Dental accident insurance is also available. Information on both of these policies is available through the schools.

Every student participating in a student activity which requires accident insurance must furnish proof of membership in the student accident insurance program or proof that comparable coverage is carried by another insurance policy. Student activities requiring student accident insurance coverage are: interscholastic or intramural athletic programs, marching bands, school patrols, cheerleaders, and groups making overnight trips. Students may enroll in the program of their choice at any time during the school year; however, the cost is the same regardless of enrollment date. Additional coverage for students on school-sanctioned field trips and high school

varsity and junior varsity football is provided by the school system. Except for football and school-sanctioned field trip coverage, claims under the provisions of the student accident program are paid without regard to any other insurance.

School Sponsored Clubs

Bowling League
Color Guard
Family, Career, & Community Leaders of America (FCCLA)
Family History/Geneology
Fellowship of Christian Athletes (FCA)
French Honor Society
Future Business Leaders of America (FBLA)
Future Farmers of America (FFA)
Future Teachers of America (FTA)
Graphics Club
Health Occupation Students of America (HOSA)
History Club
Inline Hockey Club
Interact Club
Key Club
Model United Nations
National Achievers Society
National Art Honor Society
National German Honor Society
National Honor Society
National Spanish Honor Society
National Technical Honor Society
Student Council
Save What's Left
Science Club
STEP Team
Student Council
Thespian Society
Ultimate Frisbee Club
Vocational Industrial Clubs of America Carpentry
Vocational Industrial Clubs of America Drafting

Theft Prevention Guidelines

- Do not leave valuables in lockers.
- Do not bring expensive items to school such as watches, jewelry, cash, Ipods, MP3 players, etc.
- Never leave personal items unattended.
- Never be in possession of property belonging to others.
- **The school is not responsible for lost/stolen items.**
- All thefts are reported to law enforcement for investigation/prosecution.

ACADEMIC POLICIES

FVHS Homework Policy

Teachers and staff of Fuquay-Varina High School adhere to Policy 5510. In addition, students, and parents will be informed of specific homework requirements and evaluation procedures for a given course in a statement issued by each classroom teacher at the beginning of the course. Parents and teachers SHARE a mutual responsibility for encouraging the completion of homework.

5510.1 Assignments: Each teacher shall follow the school's homework plan guidelines concerning the amount of homework assigned and the length of time required for completion.

Additionally, the following procedures should be implemented to ensure homework is appropriately assigned:

- A.** The teacher will introduce a concept or skill, thoroughly explain the concept or skill, and provide guided practice before making a related homework assignment.
- B.** Homework assignments shall be specific, within the student's ability, and have clearly defined expectations.
- C.** Questions pertaining to the completion of a homework assignment should be answered and clarified.
- D.** Homework assignments are not to be given as punishment or busy work.
- E.** Homework assignments will not require the use of books or materials which are not readily available in the home or accessible to the student.

Evaluation:

- A. Teachers shall provide specific and timely feedback on homework assignments.
- B. Homework should be considered when reporting a student's progress to parents; however, in grades 6-12 homework should not exceed fifteen percent (15%) of a student's academic grade for a marking period.

5510.2 The research-based guidelines for minutes of homework per day are grades 9 – 12 – 120 minutes per day.

Course Loads (Policy 5311)

In the high schools, a student shall carry a course load equal to the number of instructional periods in the school day, unless special permission is given to the student by the principal. Students approved for Vocational Cooperative Education programs or for dual enrollment in post-secondary schools are exempt from this policy.

Course Withdrawal Penalty Policy

Except when approved by the principal, students are not allowed to drop a course after the first 10 days of class. If a student withdraws after the 10 day period and an emergency situation does not exist, a failure (WF) is noted as the grade, and the course is counted as a course attempted with no quality points earned.

Early Release Policy:

Wake County Board of Education Policy 5311 requires that all high school students carry a course load equal to the number of instructional periods in the school day. For FVHS students, this means four courses for each term each year. The only routine exemption from this expectation is for students enrolled in either (1) one of our cooperative work/study courses or (2) one or more dual enrollment courses at area colleges. Early Release (taking less than a full load of courses) is available to students enrolled in FVHS Work/Study classes or who participate in dual enrollment classes at colleges. Reduced-load schedules are sometimes permitted on an individual basis when students have legitimate needs to combine school and work or

other responsibilities that complement their education. **Reduced loads or early release is specifically NOT permitted for reasons such as needing to work for income, because graduation requirements have been met, or because desired courses are not available.** Students should consult with their counselor during registration to make sure that any request for early release meets the above criteria and is planned as an integral part of their high school education.

Early Release Policy Procedure at FVHS

Purpose: To establish procedures for processing a request by a student and his/her parent (guardian for approval of a program requiring less than full-time daily attendance. In those few instances where early release is requested, the following procedures must be followed:

- 1.** The student and parent (guardian) complete and submit a written request to the student's counselor.
- 2.** The counselor schedules a conference with the student to discuss the request and to plan a program and schedule that will provide an effective educational experience for the student.
- 3.** The counselor's recommendation and proposed program and schedule are submitted to the principal for approval or denial.
- 4.** The principal approves or disapproves the request and informs the parent (guardian) and student of the final decision.

The **Counselor** is responsible for:

- Reviewing the request for approval or denial of part-time daily attendance
- Counseling the student
- Developing, in cooperation with the student, a proposed program and schedule to make sure all requirements will be met for graduation
- Submitting a recommendation to the principal (or designee) for final approval or denial.

The **Principal** (or designee) is responsible for:

- Assuring that the student receives counseling and assistance in developing the proposed request
- Reviewing the recommendation of the counselor and approving or denying the request
- Notifying the student and parent (guardian) of the approval or denial of the request for early release via letter
- Assuring that a student attending school on a less than full-time basis is registered as a full-time resident student
- Maintaining records of those requests approved and denied

The Student is responsible for:

- Submitting completed paperwork, including parent signature to the school counselor
- Scheduling a meeting with the school counselor to review transcript and discuss early release
- Remain in good standing in all classes
- Leaving campus completely within 10 minutes of the last class
- Agreeing NOT to transport ANY student who does not have Early Release privileges
- **FAILURE TO COMPLY WILL RESULT IN EARLY RELEASE PRIVILEGES BEING REVOKED**

NOTE: EARLY RELEASE STUDENTS MAY NOT EAT LUNCH ON CAMPUS

GRADING

Grading Scale

The grading scale below is reflected on all progress report cards for all instructional programs.

A= 93-100 **B**= 85-92 **C**=77-84 **D**= 70-76 **F**= less than 70

FF= Failed for violation of attendance policy

I= Incomplete

WP= withdraw passing **WF**= withdraw with an F

T(grade)= transferred to another class with grade

Honor Roll

All "A"	Honor Roll
GPA 4.0-6.0	Gold Honor Roll
GPA 3.5- 3.999	Silver Honor Roll
GPA 3.0-3.400	Bronze Honor Roll

Extra Credit

Extra Credit may or may not be assigned at the discretion of the teacher. The letter grade, points value, or how the extra credit score will be awarded is also at the discretion of the teacher. Extra credit is not mandated by the Wake County Board of Education. It may or may not be made available on a class by class – teacher by teacher basis.

Report Cards and Interims

Grading periods end October 29, January 22, March 26, and June 9. Report cards are issued to students within two weeks of these dates.

Interim reports for all students will be issued every 3 weeks in student advisory. Students will meet regularly to discuss their grades with their Advisors.

STEPS OF INTERVENTION

for Students failing a class

Level I 3/12 weeks, 1st Interim Report

- Teacher conference with student
- Teacher makes parent contact

Level II 6/15 weeks, 2nd Interim Report

- Teacher conference with student
- Teacher explains "Do Not Admit" list to student
- Teacher conference with parent in person, by phone or email

Level III 9 weeks, Quarter Grade

- Teacher conference with parent, student, and counselor
- At conference, create a documented Intervention Plan Involving student , parent, counselor, and teacher

- Student assigned to Saturday School and/or After School Tutoring
- Student placed on "Do Not Admit" list **

Level IV 18 weeks, Final Grade

- Student meets with counselor; counselor explains impact on course of study, graduation and/or promotion
- Assigned Mentor
- Student placed on "Do Not Admit List" **

** Being placed on the "Do Not Admit" list forfeits all of the student's privileges at FVHS, including the participation in extra curricular activities, off campus lunch, attending games and events on or off the FVHS campus .

End of Course Tests (EOC's and VoCats)

Fuquay-Varina High School places a major emphasis on taking and passing state tests that are administered during the course of the academic year. **End of Course Tests (EOC's)** are **required** by the state in the following courses: English I, Algebra I, Algebra II, Geometry, Civics and Economics, US History, Physical Science, Physics, Chemistry and Biology. A **VoCat Exam** is required for students taking a vocational technical education course.

Your score on these tests is a part of your final grade in the courses listed above.

Promotion Requirements

Grade	Promotion Criteria	Credits
9	1 credit must be in English I 2 credits must in area of Math, Social Studies, or Science and 3 additional credits	6
10	1 credit must be in English II 1 credit in math 1 credit in Social Studies 1 credit in Science and 2 additional credits	12
11	1 credit must be in English III. The student must be enrolled in a program which, if successfully accomplished, will result in the completion of graduation requirements.	18

GRADUATION

Graduation Requirements

Graduation from FVHS is based on the successful completion of a minimum of 26 units of credit earned in grades 9 through 12 and the student passing the Computer Performance Test. In addition, a student **must pass** all EOCs **required** by the North Carolina State Board of Education : English I, Algebra I, Algebra II, Geometry, Civics and Economics, US History, Physical Science, Physics, Chemistry and Biology. A Senior Graduation Project may also be required for High School Graduation Standards.

Graduation Project

The Graduation Project is a statewide requirement for all students, beginning for the Class of 2010. It's a performance-based exit assessment that is designed to allow students to "demonstrate what they know and are able to do as they prepare to graduate from high school." The Graduation Project consists of four components (paper, portfolio, project, presentation) and must be completed over the course of a student's high school career, and is a requirement for graduation.

The Graduation Project promotes the following benefits for students: communication skills, computer knowledge, employability skills, information-retrieval skills, reading language skills, writing language skills, teamwork, and thinking/problem-solving skills.

Students are provided a Graduation Project Handbook outlining the process and specific details. It is also available on-line at the FVHS web site.

Mid-Year Graduation

Finishing high school after the first semester of the senior year is possible at FVHS. It is dependent upon senior English being taken in the fall term of the fourth year of high school. This possibility cannot be determined for a student until schedules have been computer generated at the beginning of the senior year of high school. If a student is able to complete all courses required for graduation in the fall term of the senior year, he/she may then elect to graduate at mid-year. The deadline for applying for mid-year graduation status is October 1, 2009. Students who choose this option are required to forfeit the opportunity to participate in all extracurricular activities occurring during the spring term with the exception of graduation exercises.

Courses of Study

There are four separate courses of study a student uses in choosing appropriate courses. The Courses of Study include:

Career Prep, College Tech Prep, College/University Prep, or Occupational Prep. Students must satisfy all course, credit, and testing requirements for at least one Course of Study in order to earn a diploma. Details on the requirements for each course of study are in the "Program Planning Guide" available through Student Services. Students should check with their counselors on requirements for their chosen Course of Study.

Graduation Activities

All Senior Activities sponsored by the class are subject to all normal policies and regulations of the school. Any major infraction will subject the student to the loss of the privilege to take part in these activities. Any evidence of alcohol or illegal drugs will prohibit the student from participating in all subsequent activities, including GRADUATION EXERCISES. If you bring a guest, you will be responsible for the deportment of that person. In addition, a Senior(s) who participate in acts of vandalism which can be reasonably attributed to "Senior" activities, or who distract or disrupt the normal operation (i.e. usual rules and procedures) of school will forfeit all rights to participate in subsequent class activities including GRADUATION CEREMONIES.

REMEMBER: All school rules apply to ALL graduation activities. If you do not abide by the rules, you will not be allowed to participate in the graduation ceremony.

Walking across the stage is a privilege, not a guarantee for each Senior. The Principal has the final decision about a Senior participating in the Graduation Ceremonies.

ACADEMIC HONORS AND RECOGNITIONS

Class Rank

Wake County currently determines class rank based on a three-tiered classification with Advanced Placement (AP) and Honors courses having more weight than regular course. Grade point average is computed by using final grades, and by dividing the total number of quality points earned by the total number of units of credit attempted. The results are rounded to the third decimal place. Class rank for senior honors is calculated through the third marking period of the senior year. To obtain information about which courses carry weighted credit, as well as general information about class rank, students should consult their guidance counselor.

Grading Scale

Letter	AP Courses Quality Points	Honor Courses Quality Points	Other Courses Quality Points
A	6	5	4
B	5	4	3
C	4	3	2
D	3	2	1
F	0	0	0
FF	0	0	0

Honor Graduates

Grade point average for honor graduates is 3.75 weighted or higher.

Junior Marshals

Grade point average for Jr. Marshall eligibility is 3.70 or higher. Junior Marshals will be selected based on rank; the top 30 students in each Junior class will be invited to participate in graduation ceremonies as Junior Marshals.

National Honor Society

The National Honor Society is an organization designed to recognize students for excellence in scholarship, leadership, character, and service. Membership in the Fuquay-Varina chapter is open to juniors and seniors with a minimum G.P.A. of 3.75 and strong evidence of good character, leadership, and

service to their schools and community. Induction of new members occurs in the fall semester. Students who successfully maintain membership through their continued excellence in all four NHS areas will graduate with NHS honors.

National Achievers Society

The society was established to support and promote youth who are doing well in school, in their community and in their lives. The initiative is a component of the Triangle Urban League's Campaign for Minority Achievement, a sustained coordinated and intense effort to raise the achievement levels of African Americans and other youth of color. Students eligible for membership must have a 3.0 grade point average or better in grades 9-12.

National Art Honor Society

The National Art Honor Society emphasizes outstanding artistic scholarship and services to the school and community through the development of artistic endeavors together with a strong moral character. By exemplifying these standards, the individual student members of the society promote an awareness of art and become active participants in the education process at their school and in their community.

Membership is based on scholarship, service, and character; Must have completed one year of art, (Art II and above); Must be 10, 11, or 12th grade students and have a 90 average in their art classes. This level of achievement must remain fixed. Members may remain active if they are not taking art for a semester.

National French Honor Society

Societ Honoraire de Francais was founded at Fuquay-Varina High School in 2003 to recognize outstanding students for their

accomplishments in the study of French. Membership in the Society is restricted to students who are enrolled in French II or higher and have an overall GPA of 3.0 and a 4.0 GPA in French at the time of induction. Transfer students must complete one full semester at FVHS to be eligible.

National German Honor Society

Delta Epsilon Phi was founded at Fuquay-Varina High School in the Spring of 2002 to recognize outstanding students for their accomplishments in the study of German. Membership in the Society is restricted to students who have completed three years of German study. Students must have an overall GPA of 3.0 and a 3.6 GPA in all German courses taken.

National Spanish Honor Society

El Capitulo Rodrigo de Triana of the National Spanish Honor Society was founded at Fuquay-Varina High School in the Fall of 2002 to recognize outstanding students for their accomplishments in the study of Spanish. Membership in the Society is restricted to students who have completed at least the second level of high school Spanish with a grade point average of 3.5 (B+) and overall grade point average of 3.0 (B). Along with grade point average, consideration is also given to integrity, honor, responsibility, citizenship, cooperation, and trust.

National Technical Honor Society

The National Technical Honor Society is a non-profit technical honor society for high school and college students. "Excellence in America's Workforce Begins with Excellence in Workforce Education" is its motto. Its purpose is to stimulate and reward achievement for those students who have demonstrated skilled workmanship, honesty, and dependability, leadership and academic excellence. As successful quality-driven businesses rely upon dependable, dedicated employees who demand the very best and who want to make contributions to their companies. Fuquay-Varina High School's chapter is open to 11-12 graders with an academic un-weighted average of at least 3.0 and who have completed or are taking the second-level course in a vocational area. Induction is held once a year during the spring term.

North Carolina Scholars Program

In March of 1983, the State Board of Education approved the North Carolina Scholars Program to begin in the 1983-84 school year. Students who complete State Board of Education requirement(s) for a well-balanced, challenging high school program, will be named North Carolina Scholars and receive special recognition, including a seal attached to their diplomas. To become North Carolina Scholars, students must complete course requirements as designated by the State Board of Education and must have an overall four-year un-weighted grade point average of 3.5 or better. For more information see the "Program Planning Guide", available through Student Services.

ATHLETICS

North Carolina High School Athletic Association

Protect your eligibility by knowing the rules.

To represent your school in athletics, you:

- Must be a properly enrolled student at the time you participate, must be enrolled no later than the 15th day of the present semester, and must be in regular attendance at that school.
- Must have been in attendance for a least 85% of the previous semester at an approved school.
- Must not have exceeded eight consecutive semesters of attendance or have participated more than four seasons in any sport since entering grade 9.
- Must be under 19 years of age on October 16.
- Must live with your parents or legal guardian within the school administrative unit (exceptions must be approved by your principal and the NCHSAA).
- Must pass three of four courses per semester and meet local promotion standards.
- Must have received a medical examination by a duly licensed physician, nurse practitioner, or physician's assistant within the previous 365 days. If you miss five or more days of practice due to illness or injury, you must receive a medical release before practicing or playing.

- Must not accept prizes, merchandise, money or anything that can be exchanged for money as a result of athletic participation. This includes being on a free list or loan list for equipment, etc.
- Must not have signed a professional contract, have played on a junior college team or be enrolled in college.
- Must not participate in unsanctioned all-star or bowl games.
- May not receive team instructions from your schools coaching staff during the school year outside your sport's season (from first practice through final game). Instruction is limited to coach and athletes in skill-development sessions. These sessions are limited in number to one less than a team (e.g., 10 in football) on a daily basis, and may not be held during certain prescribed "dead periods" of the year.
- Must not be guilty of unsportsmanlike conduct, or ejected from the previous contest.
- May not usually, as an individual or on a team, practice or play during the school day (from first contest through conference tournament).
- May not play, practice, or assemble as a team with your coach on Sunday.
- May not dress for a contest or practice if you are not eligible to participate
- Must not play more than three contests in one sport per week, (exception baseball, softball, and volleyball) and no more than one contest per day (exception baseball, softball, and volleyball).

This summary of key athletic regulations is provided so that students may be made aware of rules which affect eligibility. Students must understand that the rules above are general statements only. See your principal, athletic director or coach if you have questions or need further explanations of details and exceptions.

FVHS Student Athletics Participation Guidelines

- 1.** Each coach should encourage all students who have an interest to participate in athletics. At no time, however, should a coach use pressure to influence an athlete to go out for one sport at the expense for another sport.
- 2.** Students who do not attend school of the day of a contest or practice will not be allowed to participate in that contest or practice. Exceptions are medical appointments or a court appearance.
- 3.** All athletes should be encouraged to be involved in a year round conditioning program. Coaches should set up off-season programs for their athletes to use strictly on a volunteer basis. Coaches should not lead their athletes to believe that their attendance in off-season activities is a requirement for making the team.
- 4.** Each coach should encourage participation in more than one sport. Athletes should think of the total program concept instead of individual sports.
- 5.** Any student who quits or is removed from a team after that team's first regular season contest will not be allowed to participate in any activities with any other athletic team until the day after the team he/she left finishes its season. This includes any out-of- season or in season workouts, practices, or conditioning sessions.
- 6.** Any student assigned to In-School Suspension or Out-of-School Suspension will not be allowed to practice or play in a contest on that date.
- 7.** Coaches should have a written policy detailing the rules and regulations for their team members. Coaches should include in this the consequences of not following rules and regulations. A copy of this policy should be signed by the athlete and the athlete's parents and kept by the coach. All athletes will be expected to follow these rules and regulations.
- 8.** Student Athletes must pass English each calendar year.
- 9.** Student Athletes must have a current physical on file in the Athletic Office

10. Students must have proof of insurance or a waiver on file in the athletic office
11. Students who are selected for an athletic team are not guaranteed playing time.

FVHS Athletic Teams

Varsity/JV Cheerleading	Varsity/JV Football
Men's Tennis	Women's Tennis
Varsity/JV Volleyball	Wrestling
Men's Soccer	Women's Soccer
Varsity /JV Men's Basketball	Varsity/JV Women's Basketball
Men's Swimming/Diving	Women's Swimming/Diving
Men's Track	Women's Track
Men's Cross Country	Women's Cross Country
Varsity /JV Baseball	Varsity/JV Softball
Men's Golf	Women's Golf

WAKE COUNTY PUBLIC SCHOOL SYSTEM POLICIES

NOTE: ALL WCPSS Policies are subject to change due to Board action.

All students are responsible for complying with and are expected to be familiar with the WCPSS Code of Student Conduct and school board policies governing student behavior and conduct. All Code of Student Conduct policies are contained in the WCPSS Student/Parent Handbook, which is distributed to all students and parents at the beginning of each school year or upon enrollment in the WCPSS. If there is a conflict between the rules expressed in this handbook/agenda/planner and the Code of Student Conduct policies, the WCPSS Code of Student Conduct policies shall take precedence.

Todo los estudiantes son responsables de cumplir con y familiarizarse con el Código de Conducta Estudiantil de WCPSS y las políticas de la Junta de Educación que gobiernan el comportamiento y la conducta de estudiantes. Todas las políticas del Código de Conducta Estudiantil se encuentran en el maio de cada año escolar o al matricularse en el WCPSS. Si hay un conflicto entre las regels expresadas en exte manual de Estudiantes/Padres y el manual/agenda/planificador de la escuela de su hijo(a) las reglas expresadas en este manual deben tomar prioridad.

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Code of Student Conduct (6400)

All students shall comply with the Code of Student Conduct of the Wake County Public School System, state, and federal laws, school board policies, and local school rules governing student behavior and conduct. This code applies to any student who is on school property, who is in attendance at school or at any school-sponsored activity, or whose conduct at any time or place, on or off campus, that has a direct and immediate effect on maintaining order and discipline or protecting the safety and welfare of students or staff in the schools.

Students are expected to be familiar with all rules of behavior in the Code of Student Conduct. Students are to assist in promoting a safe and orderly school environment. Students are encouraged to report to school authorities any serious violation of the Code of Student Conduct.

Range of Disciplinary Actions

Violation of board policies, the Code of Student Conduct, regulations issued by the individual school, or North Carolina General Statutes may result in disciplinary action as described in this policy and 6530. Students shall be informed of local school rules that, if broken, may result in short-term suspension or long-term suspension.

A serious violation of any of the policies listed in this code of conduct may result in long-term suspension or expulsion of a student. Repeated violations of this code or of local school rules may subject a student to long-term suspension or expulsion, provided the student and parent have been notified of this possibility and non-disciplinary behavior interventions have been attempted.

Under Board policy and/or state law there are mandatory penalties for students in grades 6-12 for certain serious violations of the Student Code of Conduct.

A student who brings a firearm to school shall be subject to a 365-day suspension or expulsion as provided in Policy 6427. A student who aids, abets or makes a bomb threat or hoax shall be subject to a 365-day suspension or expulsion as provided in policy 6420.4. A student who aids, abets, commits, or participates in the commission of a threat, hoax, false report, act of terror, or any other action in violation of Board Policy 6420.11 may be subject to a 365-day suspension. Under state law these policies and consequences apply to all students, regardless of age.

A student who is at least 13 years old and who physically assaults a school employee or another student may be subject to removal to an alternative education setting or to a 365-day suspension or expulsion as provided in Policy 6425.

Policies may be modified on a case-by-case basis to conform to the procedures established for the discipline of students with disabilities.

Reporting by Principal

When a principal has personal knowledge or actual notice that an act has occurred on school property involving assault resulting in serious personal injury, sexual assault, sexual offense, rape, kidnapping, indecent liberties with a minor, assault involving the use of a weapon, possession of a firearm in violation of the law, possession of a weapon in violation of the law or possession of a controlled substance in violation of the law, the school official shall report immediately such violation to the proper law enforcement agency. Failure to report is a Class C misdemeanor. In such cases, school officials shall cooperate fully with the law enforcement agency. Internal disciplinary proceedings shall proceed independently from the criminal investigation and prosecution. The principal shall also notify the superintendent of the report made to law enforcement officials pursuant to this policy and the superintendent shall notify the board.

Inappropriate Student Behavior (6410)

Since an educated citizenry is essential to good government and can be attained only in an atmosphere conducive to teaching and learning, the Board requires the maintenance of good order in the schools. Any physical or verbal disturbance which occurs within the learning environment and which interrupts or interferes with teaching or orderly conduct of school activities is prohibited.

6410.1 Inappropriate Dress: Principals shall exercise appropriate discretion in implementing this policy, including making reasonable accommodations on the basis of students' religious beliefs or medical conditions. Students are expected to adhere to standards of dress and appearance that are compatible with an effective learning environment. Presenting a bodily appearance or wearing clothing which is disruptive,

provocative, revealing, profane, vulgar, offensive or obscene, or which endangers the health or safety of the student or others is prohibited. Examples of prohibited dress or appearance include, but are not limited to exposed undergarments; sagging pants, excessively short or tight garments; bare midriff shirts; strapless shirts; attire with messages or illustrations that are lewd, indecent or vulgar or that advertise any product or service not permitted by law or minor; head covering of any kind; see-through clothing; attire that exposes cleavage; any adornment such as chains or spikes that reasonably could be perceived as or used as a weapon; and any symbols, styles or attire frequently associated with intimidation, violence or violent groups about which students at a particular school have been notified. Individual schools are free to specify additional examples of dress or appearance that are prohibited at that school under the terms of this policy.

If a student's dress or appearance is such that it constitutes a threat to the health or safety of others, distracts the attention of others, distracts the attention of other students or staff from their work, or otherwise violates this dress code, the principal or principal's designee may require the student to change his or her dress or appearance. A second or repeated violation of this policy may result in disciplinary action.

6410.2 Gambling: Students shall not participate in any unauthorized event, action, or statement which relies on chance for the monetary advantage of one participant at the expense of others.

6410.3 Inappropriate Literature and Illustrations: The possession of literature or illustrations which significantly disrupts the educational process or which are obscene is prohibited.

6410.4 Intimidation/Disrespect: Verbal, non-verbal, or physical conduct that interferes with an individual's learning environment is prohibited. Intimidation, bullying repeated teasing or taunting, or the use of offensive or degrading

language including, but not limited to remarks that demeans a person's race, religion, sex, national origin, disability, intellectual ability or physical attributes are specifically prohibited.

6410.5 Class/Activity Disturbance: Any physical or verbal disturbance which occurs within the learning environment and which interrupts or interferes with teaching or orderly conduct of class/school activities is prohibited.

6410.6 Sexual Activity: No student shall engage in behavior which is indecent, overly affectionate or of a sexual nature in the school setting.

6410.7 Noncompliance: Students shall comply with all directions of principals, teachers, substitute teachers, student teachers, teacher aides, bus drivers, and all other school personnel who are authorized to give such directions personnel. Failure to comply may result in short-term suspension. Including but not limited to:

- A. Repetitive tardies
- B. Skipping class/school
- C. Leaving campus without permission
- D. Being in an unauthorized area

6410.8 Inappropriate Language: Cursing or use of vulgar, profane, or obscene language is prohibited.

6410.9 Theft: No student shall steal, attempt to steal, or knowingly be in possession of stolen property.

6410.10 Tobacco: No student shall possess, display, or use any tobacco product. This restriction applies even when the student is on school system property or at any school-sponsored activity as a visitor or spectator. For the purposes of this policy:

1. Tobacco product: cigarettes, cigars, pipes, chewing tobacco, snuff, and any other items containing or reasonably resembling tobacco or tobacco products.
2. Tobacco use: smoking, chewing, dipping, or any other use of tobacco products.

Sexual Harassment (6415)

(Abbreviated: Refer to Student/Parent Handbook for Entire Policy)

The Wake County Board of Education believes that all employees and students are entitled to work and study in school-related environments that are free of sexual harassment. To this end, the board prohibits employees and students from engaging in sexual harassment and advises employees and students that when evidence of sexual harassment is established, disciplinary action may be taken, up to and including dismissal (for employees) and suspension or expulsion (for students). Independent contractors and volunteers are likewise prohibited from engaging in sexual harassment and are subject to removal from their duties or activities with the school district for violations of this policy.

6415.1 Unwelcome sexual advances, requests for sexual favors, and other verbal or physical conduct of a sexual nature constitute sexual harassment when:

A.Submission to conduct is made, either explicitly or implicitly, a term or condition of individual's employment, academic progress, or completion of a school-related activity; or

B.Submission to or rejection, in the case of a student, of such conduct is used in evaluating the individual's performance within a course of study or other school-related activity; or

C.Such conduct has the purpose or effect of unreasonably interfering with a student's educational performance, or creating an intimidating, hostile, or offensive environment.

6415.2 Examples of sexual harassment include, but are not limited to, deliberate, unwelcome touching; suggestions or demands for sexual involvement accompanied by implied or overt promises of preferential treatment or threats; pressure for sexual activity; continued or repeated offensive sexual flirtations, advances or propositions; continued or repeated verbal remarks about an individual's body; sexually degrading words used towards an individual or to describe an individual;

or the display in the school setting of sexually suggestive objects or pictures. Sexual harassment does not include personal compliments welcomed by the recipient or appropriate social interactions between students that do not violate the Student Code of Conduct. In the case of consensual relations between students, there may be reason to question the consensual nature of the conduct if one or both of the students are very young or there is a large age disparity between the students.

Disruption of School(6420)

6420.1 Threat/False Threat: No student shall make any threat through written or verbal language, sign or act which conveys a serious expression of intent or cause harm or violence. Furthermore, no student shall make a false threat of harm or violence, even in jest, which causes or is reasonably likely to cause fear or which causes or has the potential to cause a disruption to school activities.

6420.2 Hazing: Hazing is prohibited. No group or individual shall require a student to wear abnormal dress, play abusive or ridiculous tricks on him/her, frighten, scold, beat, harass, or subject him/her to personal indignity.

The Board of Education is required to expel any student convicted of hazing under NC Criminal Statute 14-35.

6420.3 False Fire Alarm: No student shall set off, attempt to set off, or aid and abet anyone in giving a false fire alarm. No student shall interfere with or damage any part of a fire alarm, fire detection, smoke detection, or fire extinguishing system, or emergency escape system.

6420.4 Bomb Threat: No student shall make, aid, and/or abet in making a bomb threat or hoax by making a false report that a device designed to cause damage or destruction by explosion, blasting, or burning is located on the school premises or at the site of school activities.

No student shall with the intent to perpetuate a hoax, conceal, place or display on school property or the site of school

activities any device or artifact so as to cause any person reasonably to believe the same to be a bomb or other destructive device.

Violation of this section shall result in suspension from school for 365 days unless modified by the Board of Education upon the Superintendent's recommendation.

6420.5 Fire Setting/Incendiary Material: The possession of any incendiary material (including but not limited to matches, lighters, or lighter fluid) and the use of any material reasonably likely to result in a fire on school property is prohibited unless specifically authorized by school official.

6420.6 Extortion: No student shall attempt to extort money, personal property, or personal services.

6420.7 Disruptive Protest: No student on the school campus or on property adjacent thereto shall engage in any protest, march, picket, sit-in, boycott, walkout or other activity which has as its purpose the disruption of any lawful function, mission, or process of the school, or in fact creates such a disruption.

6420.8 School Disturbance: No student shall, by use of passive resistance, noise, threat, fear, intimidation, coercion, force, violence, or any other form of conduct, cause the disruption of any lawful function, mission, or process of the school.

6420.9 Property Damage: No student shall intentionally damage or attempt to damage or deface school property or private property while under school jurisdiction.

6420.10 Aiding and Abetting: No student shall aid or abet another student in violating any rule in the Code of Student Conduct.

6420.11 Acts of Terror: Violation of this section may result in suspension from school for 365 days.

- A.** No student shall make a report that he/she knows or should know is false, that any device, substance or material injury to another person, is located on school property or at the site of a school activity.
- B.** No student shall, with intent to perpetrate a hoax, conceal, place, disseminate or display on school property or at the site of a school activity any device, machine instrument, artifact, letter, package, materials, or substance, so as to cause a reasonable person to believe the same to be a substance or material capable of causing harmful or life-threatening illness or injury to another person.
- C.** No student shall threaten to commit an act of terror on school property or at the site of a school activity that is designed to cause, or is likely to cause, serious injury or death to another person, when the threat is intended to cause, or actually causes, a significant disruption to the instructional day or a school-sponsored activity.
- D.** No student shall make a report that he or she knows is false, that an act of terror designed to cause, or likely to cause, serious injury or death to another person on school property or at the site of a school-sponsored activity is imminent, when that report is intended to cause, or actually causes, a significant disruption to the instructional day or a school-sponsored activity.
- E.** No student shall aid, abet, and/or conspire to commit any of the acts described in section A, B, C, and D of this policy.

Fighting/Physical Aggression or Assault (6425)

(Abbreviated: Refer to Student/Parent Handbook for the Entire Policy)

Fighting and assaults on students and other people are prohibited. A student who is attacked may use reasonable

force in self-defense, but only to the extent necessary to get free from the attack and notify proper school authorities. A student who exceeds reasonable force may be disciplined even though someone else provoked the fight.

6425.1 Fighting/Physical Aggression: No student shall engage in fighting or physical aggression towards others including but not limited to:

- A.** Hitting, slapping, shoving, scratching, biting, blocking the passage of, or throwing objects at another person in an aggressive or confrontational manner.
- B.** Taking any action or making comments or writing messages, which might reasonably be expected to result in a fight or physical aggression.

A violation of this section that does not involve serious physical injury as defined in 6425.2 may result in a short-term suspension. Repeated violations may result in a long-term suspension as provided in policy 6400.

6425.2 Assault on Student: No student shall cause or attempt to cause serious physical injury to any student or intentionally behave in such a manner that could reasonably cause serious physical injury to any student.

- A.** A The first violation of 6425.2 during a school year by a student in grades 6-12 shall result in long-term suspension from the school system for the remainder of the school year.
- B.** A student in grades 6-12, who engages in serious physical aggression with one or more other person(s) toward another person(s), shall receive a long-term suspension for the remainder of the school year.
- C.** Any student who is at least 13 years old and who physically assaults and seriously injures another

student on school property or at a school-related activity on or off school property shall receive a long-term suspension for the remainder of the school year or may be removed to an alternative education setting or long-term suspended for up to 365 days.

- D.** Any student who is at least 13 years old and who physically assaults another student on school property or at a school-related activity on or off school property shall receive a long-term suspension for the remainder of the school year or may be removed to an alternative educational setting or long-term suspended for up to 365 days if the assault is witnessed by school personnel.

6425.3 Assault on a School Employee or Other Adult: No student shall assault or attempt to cause physical injury or behave in such a manner that could reasonably cause physical injury to any school employee or other adult.

- A.** The first violation of 6525.3 by a student in grades 6-12 shall result in removal to an alternative educational setting or long-term suspension from the school system for the remainder of the school year.
- B.** Any student who is at least 13 years old and who physically assaults and seriously injures a teacher or other school personnel on school property or at a school-related activity shall be removed to an alternative educational setting. If an appropriate alternative education setting is not available, the student shall be suspended for not less than 300 days but not more than 365 days. The board may shorten or lengthen the time a student remains in an alternative educational setting if the board finds this would be more appropriate based upon the recommendations of the principals of the alternative school and the school to which the student will return.

- C. Any student who is at least 13 years old and who physically assaults a teacher or other adult on school property or at a school-related activity may be removed to an alternative educational setting. If an appropriate alternative educational setting is not available, the student may be suspended for up to 365 days. The board may shorten or lengthen the time a student remains in an alternative educational setting if the board finds this would be more appropriate based upon the recommendations of the principals of the alternative school and the school to which the student will return.

- D. If a student who is at least 13 years old physically assaults and seriously injures a teacher or other school personnel on school property and as a result the student is suspended or removed to an alternative educational setting, the student may not be returned to the teacher's classroom unless the teacher consents.

6425.4 Assault Involving a weapon: Any violation of Policy 6425 by a student in grades 6-12 which involves the use of a weapon or dangerous instrument or substances as pursuant to Policy 6427 shall result in at least long-term suspension and may result in suspension for 365 days or expulsion where permitted by law.

Wireless Communication Devices & Laser Pointers(6426)

6426.1 Except as permitted by this policy, no student shall use, display, transmit or have in the "on" position on school property any wireless communication device, including but not necessarily limited to, cellular telephones, paging devices, and two-way radios, or any laser pointer or similar devices until after the conclusion of the instructional day.

- A. This policy does apply to the use of a wireless communication device which is permanently mounted in a vehicle or stored in a locked compartment of a vehicle.

- B.** School principals may authorize individual students to possess and/or use for personal purposes wireless communication devices if, in the opinion of the principal, there is a reasonable need for such communication.

6426.2 Wireless communication devices or laser pointers may be used by students for instructional purposes under the supervision of school staff.

6426.3 If a student uses a laser pointer in a way that reasonably could or does cause physical harm, the laser pointer may be considered a dangerous instrument and the student may be charged with violation of Policy 6427 and disciplined accordingly.

6426.4 Any device possessed or used in violation of this policy shall be confiscated and only returned to the student's parents. Penalties for violation of this policy are set at the discretion of the principal, and repeated violations may result in short-term suspension.

Weapons & Dangerous Instruments (6427)

No student, pre-kindergarten-12, shall possess, handle, or transmit any weapon, facsimile of a weapon, or other object that can reasonably be considered or used as a weapon or dangerous instrument. This does not apply to any student who finds a weapon or dangerous instrument on school property or receives it from another person on school property and who immediately reports the weapon or dangerous instrument to school or law enforcement authorities

For the purpose of the Code of Student Conduct the following definitions apply:

(1) Weapon: Any firearm, BB gun, stun gun, mace/pepper spray, air rifle, air pistol, ammunition, power loads, fireworks, knife, slingshot, leaded cane, blackjack, metallic knuckles, razors, razor blades (except cartridge razors used solely for personal shaving), boxcutter, and any sharp-pointed or edged

instrument except instructional supplies, unaltered nail files and clips and tools used solely for preparation of food, instruction and maintenance.

(2) Dangerous Instruments: Any object or substance that is possessed, handled, transmitted or used for the purpose of intent of causing or attempting to cause physical injury.

(3) Facsimile of a Weapon: Any copy of a weapon that could reasonably be perceived to be a real weapon.

(4) Firearm: Any gun, rifle, shotgun, pistol, starter pistol, firearm silencer or part thereof, or any powerful explosive, including dynamite, nitroglycerin, trinitrotoluene, blasting cap, or any firearm or destructive device defined by 18 U.S.C. 921 or G.S. 14-269.2 (b) and (g).

6427.1 Except in cases involving a firearm, the first violation of this policy by students in grades 6-12 shall result in a short-term or long-term suspension for the remainder of the school year.

6427.2 Except in cases involving a firearm, a second violation of this policy by a student during a school year in grades 6-12 shall result in long-term suspension from the school system for the remainder of the school year or expulsion.

6427.3 Any student in grades K-12 shall be suspended for 365 calendar days for bringing a firearm or explosive device onto school property or to a school-sponsored event off school property, or for possessing a firearm or explosive or explosive device on school property or at a school sponsored event off school property. Principals are required to refer to the law enforcement system any student who brings a firearm or weapon to school.

School property includes any property owned, used or leased by the Board of Education, including school buses, other vehicles and school bus stops.

The 365 day suspension does not apply to any student who finds the firearm on school property or receives it from another

person on school property and who delivers the weapon immediately to school or law enforcement authorities.

6427.4 Any student 14 years of age or older who possesses, handles, or transmits a firearm on school property may be expelled.

6427.5 Any weapon or dangerous instrument used in a threatening or dangerous manner by a student in grades 6-12 shall result in at least a long-term suspension and may result in suspension for 365 days or expulsion where permitted by law.

6427.6 Any student who has knowledge that another student possesses or intends to bring a firearm on any school campus or to any school activity shall report this information to school or law enforcement authorities immediately.

**Narcotics, Alcoholic Beverages, Controlled
Substances, Chemicals, and Drug Paraphernalia
(6429)**

No student shall possess, use, distribute, sell, possess with intent to distribute or sell, or conspire or attempt to distribute or sell, or be under the influence of any narcotic drug, hallucinogenic drug, amphetamine, barbiturate, marijuana, anabolic steroid, other controlled substance, any alcoholic beverage, malt beverage, fortified wine, other intoxicating liquor, drug paraphernalia, counterfeit substance, any unauthorized prescription drug, or any other chemicals or products with the intention of bringing about a state of exhilaration, euphoria, or of otherwise altering the student's mood or behavior.

For the purposes of the Code of Student Conduct the following definitions apply:

- 1. Possess:** having the power or intent to control a prohibited substance and shall include, but is not necessarily limited to the possession of a prohibited substance in a student's automobile, locker, book-bag, or desk, or on a student's person.

2. **Use:** the consumption, injection, inhalation or absorption of a prohibited substance into a student's body by any means.
3. **Under the Influence:** the use of any prohibited substance at any time or place when the prohibited substance would influence a student's mood, behavior, or learning to any degree.
4. **Sell:** the exchange of a prohibited substance for money, property, or any other benefit or item of value.
5. **Distribute:** to give, share, or pass a prohibited substance.
6. **Possess with intent to distribute/sell:** Intent to distribute or sell may be determined from the amount of the prohibited substance found, the manner in which it was packaged, the presence of packaging materials such as scales, baggies or other containers, or from statements or actions of the student that demonstrate an intent to distribute or sell.
7. **Counterfeit Substance:** any substance that is described or presented with the intention of deceiving another into believing that it is a substance prohibited under this policy.
8. **Unauthorized Prescription Drug:** any drug or medication that has not been prescribed for the student.
9. **Drug Paraphernalia:** Objects used for ingesting, inhaling, or otherwise introducing controlled substances into the body, e.g. pipes, rolling papers, "roach" clips.

Relevant evidence may be considered in determining whether an object is drug paraphernalia

6429.1 Except as noted below, the first violation of this policy by a student in grades 6-12 shall result in the long-term suspension of the student from the school system for the remainder of the school year.

6429.2 When a first infraction does not involve the distribution, sale possession with intent to distribute or sell, or conspiracy or attempt to distribute or sell a substance prohibited by this policy, an alternative to long-term suspension

shall be offered. This alternative shall be offered only one time to students during their school career unless an exception is made by the superintendent. The alternative shall consist of a 10-day suspension (5 day suspension for students on a 4 X 4 block schedule) and shall also require participation in a corrective education and/or counseling program. The program shall be designed by the superintendent and agreed to in writing by the parent, guardian, student, and school principal. Parents, guardians, and students shall be provided information by school authorities concerning approved alternative programs. Failure to meet any requirements of the alternative program reactivates the long-term suspension.

6429.3 Any student who is fourteen (14) years of age or older and who distributes, sells, possess with intent to sell, or conspires to distribute or sell any schedule I or II controlled substance as defined by NC Controlled Substances Act may be expelled.

6429.4 The proper use of a drug authorized by valid medical prescription from a legally authorized health care provider shall not be considered a violation of this rule when the drug is taken by the person for whom the drug was prescribed.

6429.5 The first violation of this policy by a student in grades K-12 that is in possession of a prohibited substance and a weapon or dangerous instrument as defined in Policy 6427 shall result in at least a long-term suspension and may result in suspension for 365 days or expulsion where permitted by law.

NOTE: Schedule I substances include, among other types, opiates; hallucinogenics such as LSD, psilocybin and peyote; and methaqualone. Schedule II includes opium, morphine, methadone, dilaudid, cocaine, PCP, Ritalin, adderall, concerta, metadate CD, and other compounds.

Trespassing (6440)

No student shall be on the campus of any school except the one to which the student is assigned during the school day without the knowledge and consent of the officials of that school. Students who loiter at any school after the close of the school

day will be considered trespassers. If the student does not leave when instructed to do so, he/she may be prosecuted. A student under suspension from school is trespassing if he/she appears on the property of any school or at any school sponsored activity during the suspension period without the express permission of the principal.

Integrity (6445)

Any student who engages in or attempts to engage in plagiarism, falsification, violation of software copyright laws, or violation of computer access shall be subject to disciplinary action. The following actions are specifically prohibited:

6445.1 Cheating: giving or receiving of any unauthorized assistance on academic work.

6445.2 Plagiarism: copying the language, structure, or idea of another and representing it as one's own work.

6445.3 Falsification: verbal or written statement of any untruth.

6445.4 Violation of software copyright laws: unauthorized duplication of computer software (computer piracy), printed material related to computer software, and/or the use of pirated computer software.

6445.5 Violation of computer access: willfully, directly, or indirectly, accessing or causing to be accessed any computer, computer system, computer network or any part thereof without proper authorization or otherwise violating Policy 6446; *Student Internet Access Electronic Mail.*

Student Internet Access & Electronic Mail (6446)

(Abbreviated: Refer to Student/Parent Handbook for Entire Policy)

It is Wake County Public School System to make appropriate electronic information resources available to students to assist in furthering educational goals and to provide for efficient school-related communication. This policy governs the use of Wake county Public School System electronic information

resources and defines students' proper conduct and responsibilities while using Wake County Public School System electronic information resources. Electronic information resources are defined as all Wake County Public School System computer equipment, including any desktop or laptop computers or other hardware owned or leased by the school system; the Wake County Public School System computer network; e-mail account; and any computer software licensed to the Wake County Public School System; and stored data. Because electronic information resources are an integral part of the educational curriculum all students must comply with this policy.

Families are warned that some sites or pages accessible via the Internet contain material that is offensive, illegal, sexually explicit and discriminatory. In accordance with federal law, the Wake County Public School System uses appropriate measures, including the use of advanced software for Internet content filtering and has procedures in place to further block accessibility to language and visual depictions that are obscene, lewd, pornographic, or harmful to minors, if necessary. Although it is the intent of the Wake County Public School System that school system electronic information resources be used only to pursue educational goals and objectives, filters may not block all offensive material and/or students may find ways to access inappropriate materials.

The Wake County Public School System believes that the benefits to students from access to the Internet, in the form of information resources and opportunities for communication and collaboration, exceed any disadvantages; but ultimately, parents and legal guardians of minors are responsible for setting and conveying the behaviors that their child should follow when using media and information resources. To that end, the Wake County Board of Education supports and respects each family's right to decide whether or not to deny their child's Internet access. Students are granted access to the Internet automatically. However, Internet access is considered a privilege and may be revoked at any time by school administration. Parents or legal guardians may deny

access to their child at any time through completion of a Parental Request to Deny Access Form.

Misconduct on a School Bus (6450)

School transportation service is a privilege, not a right. Students at all times while riding a school bus or other school vehicle observe the directives of the school bus driver. The following conduct or violation of any other rule of the Code of Student Conduct while on the school bus or other school vehicle is specifically prohibited and may result in temporary or permanent suspension from school transportation services and/or from school:

- A.** Delaying the bus schedule.
- B.** Getting off at an unauthorized stop.
- C.** Distracting the driver's attention by participating in disruptive behavior while the vehicle is in operation.
- D.** Failing to observe established safety rules and regulations.
- E.** Willfully trespassing upon a school bus.

Discipline (6500)

(Abbreviated: Refer to Student/Parent Handbook for the Entire Policy.)

A school climate conducive to serious study and respect for oneself, other people, and property is essential for a school to meet the needs of youth. Each principal has the authority and responsibility to take whatever reasonable and legal action is necessary to establish and maintain appropriate student behavior in accordance with board policy.

6500.1 The teacher has the responsibility and authority for disciplining students, except in those cases requiring the attention of the principal.

6500.2 It is the responsibility of the principal to investigate fully the cases of students referred to the office for misbehavior and to determine such action as deemed warranted.

6500.3 If, in questioning a student, the principal determines that the questioning should be carried out by a law

enforcement officer, the principal shall make a reasonable attempt to notify the parents (except in cases of suspected child abuse or neglect by the parent) to give them an opportunity to be present during questioning.

6500.4 If the principal deems it appropriate to require a student to stay after school for detention for a stated period of time for a stated purpose, the principal may authorize such detention provided the parent or guardian has received at least one day's notice and has agreed to assume responsibility for transportation home.

6500.5 A student may be suspended from school short-term, for cause, by the principal in accordance with the provisions of law and board policy.

6500.6 A student may be suspended from school long-term, for cause, by the principal with the prior approval of the superintendent in accordance with provisions of law and board policy. The superintendent shall administer regulations and procedures to implement long-term suspension. Except in cases involving the possession, transmittal, or use of firearms, the superintendent has the authority to waive long-term suspension required by board policy when he/she determines, based on the student's school history, that return to school or reassignment to another school/program is in the best interests of both the student and the school system. These actions shall be approved by the principals or senior administrators of the student's school of origin and receiving school/program. A student who is suspended long-term or whose long-term suspension is waived under this policy shall be ineligible to participate in extracurricular activities for the remainder of that semester and the succeeding semester.

6500.7 A student shall be suspended for 365 days who is in violation of Board Policy 6420.4: Bomb Threat or 6427.3: Firearm on School Property. The Board of Education, upon recommendation by the Superintendent, may modify this suspension requirement on a case-by-case basis which includes, but is not limited to, the procedures established for

the discipline of students with disabilities, and may also provide for the provision of educational services to any student suspended pursuant to this subsection in an alternative school setting or in another setting that provides educational and other services.

6500.8 Any student who is at least 13 years old and who physically assaults and injures a teacher or other school employee on school property or at a school activity shall be removed to an alternative educational setting or suspended for up to 365 days in accordance with board Policy 6425.

6500.9 Any student who is at least 13 years old and who physically assaults another person on school property or at a school activity may be subject to removal to an alternative educational setting or suspended for up to 365 days in accordance with and to the extent permitted by Board Policy 6425.

6500.10 A student may be suspended for up to 365 days who is in violation of Board Policy 6420.11: Acts of Terror.

6500.11 The Board, upon the recommendation of the principal and Superintendent, may expel a student fourteen (14) years of age or older whose behavior indicates the student's continued presence in school constitutes a clear threat to the safety of other students or employees. The board of education's decision to expel a student under this policy shall be based on clear and convincing evidence.

Student Grievances (6520)

(Abbreviated : Refer to Student/parent Handbook for entire policy.)

A student, parent, or guardian may initiate the grievance procedure to appeal any final decision of school personnel within the school system, except as provided in section 6520.1 below. Grievances that involve an alleged violation of board policy or state or federal law or regulation by a final administrative decision may be appealed to the Board of Education . All other grievances may be appealed to the Superintendent/Designee but are only appealable to the Board in its discretion as outlined below.

6520.1 This policy does not apply in the case of long-term suspension or expulsion where the provisions of the sections 6530.3 – 6530.8 of policy 6530 apply or in the case of alleged sexual harassment where the provisions of section 6415/4 of policy 6415 apply.

6520.2 Step I—Principal Conference: a student, parent, or guardian wishing to invoke the grievance procedure shall make a written request for a conference with the principal to discuss the grievance and seek resolution. The request shall detail the basis for the grievance, name the specific policy, rule or law believed to have been violated, and specify the relief being sought. The following additional guidelines shall be observed in **Step I:**

- A.** A grievance shall be filed as soon as possible but not longer than 30 days after disclosure to the facts giving rise to the grievance.
- B.** The principal shall grant the conference within five (5) school days following receipt of the request. The principal will state in writing his/her position of the question to the student or parent within five (5) school days following the conference.
- C.** Only the parent, guardian, or someone acting *in loco parentis* shall be permitted to join or represent the student in the conference with the principal.

6520.3 Step II—Appeal to the Superintendent: If the grievance is not resolved at Step I, the student, parent, or guardian may appeal the principal's decision in writing to the superintendent. The appeal must be made within five (5) school days following receipt of the principals' written response in "B" of Step I. The superintendent or his/her designee shall review the grievance within five(5) school days following receipt of the appeal. If the superintendent or his/her designee determines that additional time is needed to develop the factual record, the grievance may be put on hold for 15 additional days (or longer if by mutual agreement) to allow time for investigation. A written response shall be made to the student, parent, guardian, and principal from the superintendent or

his/her designee within ten (10) school days following the review.

6520.4 Step III—Appeal to Board of Education: If

the grievance is not resolved at Step II, it may be appealed to the board of education. This written appeal must be made to the superintendent's office within ten (10) school days following the written response from the superintendent at Step II. The board shall offer a final written decision within 30 days.

6520.4 A grievant who is not entitled to appeal to the Board may seek discretionary review by submitting a written appeal to the superintendent's office within ten (10) school days following the written response from the superintendent at Step II. The Chair and Vice-Chair of the Board shall review the request and notify the grievant within ten (10) school days from receipt of the request whether the Board will grant a hearing. If the Chair and Vice-Chair do not agree on whether to grant the request, a Board hearing will be allowed. The procedures outlined in section 6520.4 will be followed in any hearing granted under this section.

6520.6 The Superintendent shall disseminate policy 6520 to students at the beginning of each school year.

6520.7 If the school system fails to comply with the time periods or other procedures outlined in this policy, the grievant may advance the grievance to the next level. If the grievant fails to comply with the time periods or other procedures outlined in this policy, the grievant waives any further rights of appeal and the grievance will be considered resolved.

6520.8 The grievance may be voluntarily withdrawn at any level. Once a grievance is withdrawn it cannot be reopened. If at any time during the grievance process the school system grants the grievant the relief requested, the grievance shall be terminated at that time.

Corporal Punishment (6525)

Believing that other forms of discipline are more appropriate with children of all ages, the Wake County Board of Education prohibits the use of corporal punishment. No principal, assistant principal, teacher, substitute teacher, or any other school system employee or volunteer may use corporal punishment to discipline any student.

6525.1 Corporal punishment is all forms of physical punishment including, but not limited to, spanking, paddling, or slapping.

6525.2 School personnel may use reasonable force to control behavior or to remove a person from the scene in those situations when necessary:

1. To quell a disturbance threatening injury to others
2. To obtain possession of weapons or other dangerous objects on the person, or within the control, of a student.
3. For self-defense
4. For the protection of persons or property
5. To maintain order on school property, in the classroom, or at a school-related activity on or off school property.

Due Process (6530)

(Abbreviated: Refer to Student/Parent Handbook for Entire Policy)

North Carolina law requires teachers to maintain good order and discipline in their school. The law further gives principals the power and duty to discipline students and to assign duties to teachers with regard to discipline and general well being of students. Suspension from school is a serious measure. Principals should utilize every reasonable resource at their disposal to effect another solution to student misconduct.

6530.1 If the principal witnesses or is made aware of serious student misconduct and believes that immediate removal of the student is necessary to restore order or to protect school property or persons on the school grounds, he/she may suspend the student immediately. In such cases, the principal

is not required to conduct a full investigation before suspending the student. In all cases, minimal due process must be given to the student as described in section 6530.2 as soon as is reasonably possible, usually the following school day.

6530.2 Short-term suspension: A short-term suspension is removal from school for a period of ten (10) school days or less. The principal may invoke a short-term suspension only after investigating the misconduct, confronting the student with the charges, and allowing for the student's response. Once a principal decides to invoke short-term suspension, procedures promulgated by the superintendent shall be followed. A suspended student must be provided an opportunity to take any quarterly, semester, or grading period exams missed during the suspension period.

6530.3 Long-term suspension: A long-term suspension is removal from school for more than ten (10) days but not exceeding the remainder of the school year. A 365-day suspension is a suspension for 365 calendar days. An expulsion is a permanent removal from school. If the principal, following an investigation, determines that long-term suspension, 365 day suspension or expulsion is appropriate, he/she shall invoke a short-term suspension of ten (10) school days and inform the student, parent, and superintendent of the recommended action. The student and parent shall be provided a copy of the Due Process Procedures.

6530.4 The superintendent shall develop procedures for appeal of a long-term suspension, 365 day suspension, or expulsion which shall include the following:

- A.** A formal school-based hearing with an impartial hearing officer. The hearing panel will make a recommendation to the principal
- B.** An administrative appeal of the principal's decision to the superintendent.
- C.** An appeal of the superintendent's decision to the board of education.

6530.5 If the superintendent approves the recommendation for long-term suspension and a hearing is not requested within four (4) school days, the superintendent shall send written notification that the suspension decision is final.

6530.6 If, at any level of investigation or appeal, the student is determined not guilty of the misconduct in question, the absences will be considered excused and the student shall have the right to make-up missed work for credit according to policy 6000.5.

6530.7 The board of education, upon the recommendation of the principal and superintendent, may expel from school a student fourteen (14) years of age or older whose continued presence in school constitutes a clear threat to the safety of other students or employees.

6530.8 Rules governing the suspension of exceptional children shall be in compliance with state and federal guidelines.

6530.9 The removal of a student from a class by the teacher, principal, or other authorized school personnel for the remainder of the class period or school day and his/her relocation on the school premises shall not be considered a short-term suspension.

6530.10 Assignment to in-school suspension or an alternative educational center shall not be considered as a suspension from school.

6530.11 A student who has been expelled from another public or private school in this or any other state or has been convicted of a felony in this or any other state and who is denied admission into the Wake county Public School System may appeal to the Board of Education for reconsideration.

Search and Seizure (6600)

To maintain order and discipline in the schools and to protect the safety and welfare of students and school personnel, school

authorities may search a student, student lockers or student automobiles under the circumstances outlined below and may seize any illegal, unauthorized, or contraband materials discovered in the search.

As used in this policy, the term "unauthorized" means any item dangerous to the health or safety of students or school personnel, or disruptive of any lawful function, mission or process of the school, or any item described as unauthorized in school rules available beforehand to the student.

A student's failure to permit searches and seizures as provided in this policy will be considered grounds for disciplinary action.

6000.1 Personal Searches: A student's person and/or personal effects (e.g. purse, book bag, etc.) may be searched whenever a school authority has reasonable suspicion to believe that the student is in possession of illegal or unauthorized materials.

If a pat down search of a student's person is conducted, it will be conducted in private by a school official of the same sex and with an adult witness present, when feasible.

If the school official has reasonable suspicion to believe that the student has on his or her person an item imminently dangerous to the student or to others a more intrusive search of the student's person may be conducted. Such a search may only be conducted in private by a school official of the same sex, with an adult witness of the same sex present, and only upon the prior approval of the assistant superintendent for student services or one of his/her superiors, unless the health or safety of students will be endangered by the delay which might be caused by the following these procedures.

6000.2 Locker Searches: Student lockers are school property and remain at all times under the control of the school; however, students are expected to assume full

6000.3 Responsibility for the security of their lockers. Periodic general inspections of lockers may be conducted by school

6000.4 authorities for any reason at any time without notice, without student consent, and without a search warrant.

6000.5 Automobile Searches: Students are permitted to park on school premises as a matter of privilege, not a right. The school retains authority to conduct routine patrols of student parking lots and inspections of the exteriors of student automobiles on school property. The interiors of student vehicles may be inspected when ever a school authority has reasonable suspicion to believe that illegal or unauthorized materials are contained inside. Such patrols and inspections my be conducted without notice, without student consent, and without a search warrant.

6000.6 School Computers: School computers and any data they contain remain under control of the school and are subject to inspection at any time.

6000.7 Metal Detectors: School officials or law enforcement officers may conduct metal detector checks of groups of individuals if the checks are done in a minimally intrusive, nondiscriminatory manner (e.g., on all students in a randomly selected class; on every third individual entering an athletic event). Metal detector checks of groups of individuals may not be used to single out a particular individual or category of individuals. If a school official or law enforcement officer has reasonable suspicion to believe that a particular student is in possession of an illegal or unauthorized metal containing object or weapons, he or she may conduct a metal detector check of the student's person and personal effects.

6000.8 Seizure of Illegal Materials: If a properly conducted search yields illegal or contraband materials, such findings shall be turned over to proper legal authorities for ultimate disposition.

Use of Metal Detectors (6601)

In view of the escalating presence of weapons in our schools, the board of education authorizes the use of hand-held or walk-

through metal detectors to check a student's person or personal effects as follows:

6601.1 School officials or law enforcement officers may conduct metal detector checks of groups of individuals if the checks are done in a minimally-intrusive, nondiscriminatory manner (e.g., on all students in a randomly selected class; on every third individual entering an athletic event). Metal detector checks of groups or individuals may not be used to single out a particular individual or category of individuals.

6601.2 If a school official or law enforcement officer has reasonable suspicion to believe that a particular student is in possession of an illegal or unauthorized metal containing object or weapon, he or she may conduct a metal detector check of the student's person and personal effects.

6601.3 A student's failure to permit a metal detector check as provided in this policy will be considered grounds for disciplinary action including possible suspension.

6601.4 The superintendent shall develop procedures for implementing this policy.

Open Lunch Provision (6130)

At the high school level only, the principal shall have the authority to determine whether there shall be provisions for an open-lunch schedule for seniors and juniors whose parents or guardians come to the place designated by the principal to grant written permission for the students in question to leave the campus for lunch on their own and return to school for the remainder of the school day.

6130.1 The principal shall have the authority to suspend or terminate any student's open lunch permission if the privilege is abused.

6130.2 The form signed by parents shall state that students are subject to rules of student conduct adopted by the board and the individual school while exercising off-campus lunch privileges.

6130.3 Only seniors and juniors whose conduct remains exemplary as determined by the principal may be granted permission to leave campus under the provisions of this policy.

NOTE: Seniors and Juniors with off-campus lunch privileges at FVHS must return to school for the remainder of the day. If a student becomes ill or has car trouble while off campus, a parent/guardian must call the Attendance Office to check the student out that day. The student must present a note to the Attendance Office upon returning to school. Failure to check out properly will be treated as skipping, and may result in loss of off campus lunch privileges. Accepting the privilege of off-campus lunch carries with it the responsibility of returning to the campus on time every day.

Free & Reduced Price Meal Reduction

Wake County Public School System assures that the school system will uniformly implement the following policy to determine children's eligibility for free and reduced price meals in all National School Lunch Program and School Breakfast Program schools under its jurisdiction. In fulfilling its responsibilities, Child Nutrition Services agrees to serve meals free or at a reduced price to children from families whose income is at or below the free or reduced price scale of the income Eligibility Guideline, and that there will be no physical segregation of, nor any other discrimination against, any child because of his/her inability to pay the full price of the meal. Application forms for free and reduced price meals and eligibility requirements will be distributed by the schools at the beginning of the year. Families may reapply at any time if the family income changes.

Child Abuse or Neglect (6731)

It is the philosophy of the board of education that students must be afforded the utmost protection in all suspected cases of child abuse and neglect. North Carolina law requires that any school employee who knows or suspects that a child's health or welfare has been or appears to have been harmed as a result of child abuse or neglect, must report the case.

CO-CURRICULAR ELIGIBILITY CRITERIA
Co-Curricular Activities and Athletics (6860)

The Wake County Public School System sponsors a varied activities program for all students enrolled in the secondary schools. Because some of these activities, including athletics, meet outside of the school day and require a significant amount of time on the part of students, the following eligibility requirements are mandated:

6860.1 The policy shall apply to secondary students who represent the schools by participation in athletics, cheerleading, marching band, and student council executive council. The principal may at his/her discretion include any other after-school activities, clubs or functions under this policy. (At FVHS, all after-school activities, clubs and functions are included in this policy.)

6860.2 All students participating in interscholastic activities must be properly enrolled in a member school of the district.

6860.3 All students participating in interscholastic activities must carry student accident insurance available through the system or provide evidence of comparable coverage.

6860.4 All students participating in interscholastic activities may be absent no more than five (5) days of any class during the semester of participation and must have been present for at least ninety-four percent (94% of the days of any class during the semester prior to eligibility determination. Excused absences will not count against these totals when the course work is made up.

6860.5 All students participating in interscholastic activities must be present in school for the entire day in order to participate in activities or practices, except where specifically exempted by a physician. Other exemptions may be granted by the principal of each school based on attendance policy 6000.3.

6860.6 Students assigned to In-School suspension (ISS) or related discipline programs shall not participate in interscholastic activities or practices during the assigned time and may regain eligibility in the next day following completion of ISS or other related discipline programs.

6860.7 All students participating in co-curricular activities and athletics shall demonstrate an acceptable level of academic achievement as follows:

- A.** Students in grades 9-12 (senior high school) shall earn passing grades in five (5) subjects (three in block schedule schools) during each semester in order to be eligible for participation during the succeeding semester. In addition, the cumulative overall grade point average for all courses shall be no less than one point fifty (1.50). Spring semester or final grades may be used to determine eligibility for the following fall semester. In addition, the cumulative overall grade point average for all courses shall be no less than one point fifty (1.50). Spring semester or final grades may be used to
- B.** Determine eligibility for the following fall semester. Work passed in summer school may be used to make up part of the minimum load.
- C.** Seniors must be on track toward graduation.
- D.** When a student's cumulative grade point average is less than one point fifty (1.50), eligibility for participation in co-curricular activities may be granted by the principal when all of the following conditions exist:
 - The student's overall grade point average for the immediate past semester is 2.0 or better.
 - Courses successfully completed by the student have placed him/her on track toward graduation.
 - Attendance requirements as specified in 6860.4 are met.

6860.8 In addition to the foregoing provisions, students who participate in interscholastic athletics shall also meet all other requirements of the NC High School Athletic Association and the State Board of Education.

6860.9 Students declared ineligible under the provisions of Policy 6860 may request an appeal. Appeals may be initiated by the parent or guardian, or the student. Each request for an appeal must be made in writing and sent to the principal of the school for action. Students whose appeals are approved by the school will be put on an established and monitored contract that defines the parameters under which the student may participate in co-curricular activities and athletics for that school year. A list of these students participating in athletics and cheerleading will be provided to the Senior Administrator for Athletics. A list of these students participating in non-athletic activities will be provided to the appropriate area Superintendent. Students participating in athletics and cheerleading who appeal at the school level and whose appeals are denied may appeal to the Wake County Board of Education by writing the board a letter and sending it to the Senior Administrator for Athletics. Students participating in non-athletic activities who appeal at the school level and whose appeals are denied may appeal to the Wake County Board of Education by writing the board a letter and sending it to the appropriate area superintendent.